

MEETING #25– May 28

At a Regular Meeting (#2) of the Madison County Board of Supervisors on May 28, 2019 at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Amber Foster, Vice-Chair
Jonathon Weakley, Member
Jack Hobbs, County Administrator
Mary Jane Costello, Asst. County Administrator/Finance Director
Sean Gregg, County Attorney
Jacqueline S. Frye, Deputy Clerk

ABSENT: Kevin McGhee, Member
Charlotte Hoffman, Member

Call to Order

Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson called for the following additions:

Item 10a & 10 b Moved to Item 4b & 4c

Item 11b Moved to Item 4a(i)

Supervisor Weakley moved that the today's Agenda be approved as amended, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.*

3. Public Comment:

Chairman Jackson opened the floor for public comment.

The following comment was made:

- Nick McDowell: Advised that "Joe May sends his regards."

With no comments being brought forth, the public comment opportunity was closed.

4. Special Appearances:

a. Presentation: Telephone Line Study: Tony Petrella of ANS was present to provide highlights from the telephone line study for Madison County. Information provided focused on:

Proposed telephone system services (for the County)

Current telephone system was put into place in 2003 (equipment is at its 'life end' - replacement parts difficult to acquire)

Consolidation will allow the:

- Existing services to be rolled into the new system to save on monthly billing (i.e. currently \$9,500 monthly - can be reduced to \$4,500 monthly)
- Proposed system software can be consolidated with the school system's current equipment
- Staff will be able to chat back and forth
- Phones will be equipped with a 911 alert console & direct dial (4 digit) between sites

- Proposed phone model will offer programmable buttons and allow staff to monitor calls
- allow access to your office extension & voicemail access

ANS installed new wiring in the past year that allowed all departments to be connected, which will be reused with the proposed new system; phones will be installed in all networked buildings. Additional highlights focused on the various features (i.e. video chat, the ability answer calls with a mouse instead of utilizing the handset, synchronization with voicemail & staff schedule, interactive discussions etc.). The old system will be mimicked as much as possible; however, training on the new system will be allowed for all users.

- Additional checklist items focused on:
Mitel Direct Management Interface
- Timeline to implement the system replacement process

Tina Cropp, School Finance Officer, was present and advised that school personnel have advised of no complaints with the current phone system, which is kept regulated by Sam Utz, IT specialist.

4a(i) Discussion: Telephone System Replacement [(formerly Item 11b)]: The Finance Director advised that the proposed quote from ANS to replace the County's phone system will be \$66,591. There is currently \$75,000 in the FY19 capital budget that has been appropriate and can be used for the proposed purchase. The cooperative procurement process was utilized for this proposed project as opposed to open bidding, which offered a thirty percent (30%) discount on the costs, based on pricing provided by ANS, Inc.

Comments from the Board:

- *Supervisor Weakley: Verbalized favor of the progress on the proposed project; questioned the total number of telephone units to be provided (i.e. total number, cost, license bundling);*

Mr. Petrella provided a review of the types of phones and operator consoles that reflected a change in the overall price; also noted that a phone will be provided in all county areas as indicated online for the County.

The Finance Director advised that based on discussions with the County Administrator, and due to the fact that the funds are already appropriated and the procurement is in order, the County Administrator has the authority to execute the proposed agreement for services.

- *Chairman Jackson: Questioned if there are any alternative options to the telephone system; also questioned the option to provide video conferencing and whether this feature is necessary; referred to the potential for savings.*

The Finance Director noted that there was no research into the aforementioned area. The school system did research alternative options, but found that the current system was more suitable for their needs.

Mr. Petrella advised that the proposed telephone system is the same as what the school system has in place; the 'add-ons' are 'free' now and are being offered by major manufacturers.

Supervisor Weakley: Noted that the proposed costs are cheaper than what the school system had to pay (i.e. additional staff); feels that the numbers provided are better than anticipated; questioned if the issue of cooperative procurement is something that can be utilized for purchased within the school system and county offices; questioned if ANA works with other localities that may have cooperative agreements in place to help secure advise.

Mr. Petrella noted that when there are cooperative agreements in place (within various localities), customers are made aware of this factor, and are made available to entities that are interested. He also noted that 'e-rate' funding provides a very good price for those entities/organizations that take advantage of this option.

After discussion, it was the consensus that staff would proceed with the proposed document contract as presented.

Mr. Petrella advised that the overall replacement project will take about thirty (30) to sixty (60) days; both systems will utilize the same software system (i.e. school & county).

➤ *Supervisor Foster: Questioned if there will be an additional count for extra phones.*

The County Administrator advised of the plan to commit FY19 funds for the proposed contract, and to 'stage' the project while the IT position is being researched.

4b Consideration: 6-Year Secondary Road Improvement Plan [(formerly Item 10a)]:

4c Discussion: 6-Year Secondary Road Improvement Plan [(formerly Item 10b)]:

Darryl Shifflett, VDOT, was present to provide highlights on the updated six-year road improvement plan for Madison County, based on past discussions. The projects listed on the updated draft plan include:

- Fletcher Road
- Novum Road
- Forrest Drive (recently added)
- Pea Ridge Drive
- Desert Road
- Whippoorwill Road

The County Administrator advised that the public hearing was held and the draft plan has been revised and presented today for review and/or action.

➤ *Chairman Jackson: Advised that Resolution #2019-7 has been proved this evening for review and or action.*

Supervisor Foster moved that the Board adopt Resolution #2019-7 (Six Year Secondary Road Plan for Madison County), seconded by Supervisor Weakley. *Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.*

Resolution #2019-7

At a Regular Meeting of the Madison County Board of Supervisors held at the Madison County Administrator Center Auditorium located at 414 N. Main Street, Madison, Virginia, on Tuesday, May 14, 2019 at 6:00 p.m.

WHEREAS, Section 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan;

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the

proposed Plan (2019-2020 through 2024-2025) as well as the Secondary System Construction Budget for Fiscal Year 2019/20, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Construction Budget for FY2019-20.

WHEREAS, Joel DeNunzio, Resident Engineer, Virginia Department of Transportation, appeared before the board and recommended approval of the Six Year Plan for Secondary Roads (2019-20 and 2024-2025) and the Secondary System Construction Budget for FY2019/20 for Madison County, Virginia.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Madison County and of the citizens residing in the Secondary System, said Secondary Six Year Plan (2019-2020 through 2024-2025) Secondary System Construction Budget for Fiscal year 2019/20 are hereby Approved on this 28th day of May, 2019, on motion of *Supervisor Foster*, seconded by *Supervisor Weakley*.

A copy of the amended Plan approved by this Resolution is attached (*in the file*) and made a part thereof.

- *Chairman Jackson: Referred to a statement by Joel DeNunzio regarding the fact that other localities send out a form letter to property owners to attain input on roads listed on the six-year road improvement plan.*

The County Administrator referred to information submitted in today's meeting packet that contains material from Fauquier and Albemarle, along with form documents.

Mr. Shifflett advised that the sample letters are utilized by the aforementioned localities in order to attain feedback. In closing, he noted that it should be considered that not all property owners will provide feedback as requested.

Joel DeNunzio of VDOT was present and advised that a considerable amount of citizen feedback has been provided in Fauquier and Albemarle when letters have been submitted to property owners.

After discussion, it was the consensus of the Board to send letters to property owners on:

- Forrest Drive
- Desert Road
- Exclude any roads that will be acted upon in FY19 (i.e. Fletcher Road, Novum Road)

And assess what type of feedback is received in return, and explain the rural rustic program.

5. Constitutional Officers:

Commonwealth Attorney: Clarissa Berry, Commonwealth Attorney, was present to provide an update on the basement of the Estes House. Expressed excitement about the proposed telephone system; suggested that a phone be provided for the basement of the Commonwealth Attorney's office.

6. County Departments:

a. Consideration: EMS-Participation in Open House Event: Noah Hillstrom, Director of Emergency Medical Services, was present and advised that the Rescue Squad/EMS joint open house event is scheduled for June 22nd from 1:00 p.m. to 4:00 p.m. The EMS department has been asked to help (\$900.00) and to also provide life packs to attendees.

John Sherer, EMS Coordinator, was present and advised that the life packs will allow individuals to keep all medical information (i.e. history, medications, doctors, etc.) in one central location and readily available when needed in the event of an emergency.

- *Chairman Jackson: Provided accolades to paid EMS for working with the local volunteer staff.*
- *Supervisor Weakley: Noted that the recent EMS staff meeting; new facility is nice and conducive to accommodate training exercises (as opposed to the former location); encouraged staff and the public to see the new location and see how tax dollars are being spent to encourage a joint effort between paid staff/volunteers to provide the very best emergency coverage for the citizens; encouraged citizens to attend the joint open house and attain answers to questions that arise regarding ambulance billing and other items of interest.*
- Nick McDowell: Noted that he has visited the new facility; feels that it would be an asset for citizens to learn the difference between "BLS and ALS" and understand the level of services that the County is able to provide; feels that people sometimes take things for granted without truly understanding what all is involved.

The Finance Director noted that she will meet with Mr. Hillstrom to assess funding mechanisms. She also noted that EMS will need an additional supplement to cover year-end expenses.

Schools:

Barry Penn Hollar, School Board member, was present and advised that the class of 2019 has recently graduated; all is going well; Superintendent Anna Graham is scheduled for an annual evaluation in June 2019; review of applicants for the high school principal's vacancy are underway; positive input provided for the fencing project at the high school football/baseball field.

Planning Commission:

Francoise Seillier Moiseiwitsch, Commission member, was present to advise that the Commission continues to work on various projects of interest.

Mike Mosko, Commission member, was also present and referred to the proposed county fee schedule, particularly a fee for wind energy systems. The Commission would like the County consider imposing a fee of \$100,00 for all large-scale solar energy facilities.

Chairman Jackson: Referred to discussions on large scale solar energy facilities; feels the fee of \$100,000.00 is relatively small.

After discussion, Mr. Mosko noted that the Commission is looking at possibly drafting something to request additional costs.

Emergency Management Services: John Sherer, EMS Coordinator, was present and advised of a recent search for a missing three-year old; seventeen (17) individuals (i.e. sheriff, EMS, fire/rescue, etc.) were onsite within just a matter of minutes to help with the search to locate the child. Accolades were given to the fact that such a large amount of assistance was on hand in such a small locality.

Rappahannock Electric Cooperative (REC): Oliver Price, Rappahannock Electric Cooperative, was present for tonight's session.

7. Committees or Organizations:

a. Report on Status of Committees & Other Appointments: The Deputy Clerk advised that there was no additional information to provide on the FAPT parent representative vacancy; an email was sent to Valerie Ward, DSS Director, with no input to date. In regards to the DSS Board vacancy, an application has been received from Mr. Nick McDowell, and will need to be considered.

Supervisor Weakley moved that the Board appoint Mr. (Charles) "Nick" McDowell to serve a four-year term on the Social Services Board that would begin on July 1, 2019, seconded by supervisor Foster. *Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.*

- Mr. McDowell advised that he was looking forward to serving the community.

8. Finance:

a. Claims

\$ 37,028.65 (5'28'19)

\$ 151,274.11 (5'22'19)

\$188,302.76 (Total)

Highlights:

- \$15,000 (Culpeper Soil & Water Conservation District)
- \$24,000 (Skyline CAP)
- \$41,000 (Madison Fire)
- \$9,836 (Last payment for repairs to Commonwealth Attorney's Building [total cost was \$13,000])
- \$7,990 (repairs for HVAC at Commissioner's Office)
- \$31,000 has spent thus far for HVAC system repair/replacement of four (4) units

Discussions focused on the costs associated with replacement of HVAC systems, and the age of additional units in several county buildings.

Roger Berry, Director of Facilities, was present and advised that several HVAC systems are over twenty-seven (27) years old (War Memorial Building).

Supervisor Foster moved that the Board approve claims in the amount of \$188,302.76, seconded by Supervisor Weakley.

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.

- Supervisor Weakley: Suggested the Board consider whether it would be advantageous to attain pricing now (if there is end of year funding) to cover costs for future HVAC unit replacements.
The Finance Director noted that there is additional funding remaining in the capital budget that can be used to cover HVAC replacements.

Mr. Berry suggested that HVAC replacements be done on 'his schedule' ('month-to-month') as opposed to waiting until units expire, as opposed to waiting.

- Chairman Jackson: Questioned if there are any alternative options that will provide a cost-savings to the County.

After discussion, it was the consensus of the Board to request that pricing (for HVAC replacements) be researched and that a quote be provided to the Board for review and advisement at the next meeting session.

b. Consideration: Budget Supplements

i. EMS Personnel & Operations (FY20 - #01): The Finance Director advised of the need to appropriate additional funds from contingency to reflect FY20 EMS staffing requirements, in the amount of \$236,300.28. These funds will cover compensation only.

Comments from the Board focused on:

- The County being tasked with having sufficient staff to provide consistent coverage
- The challenges of providing an exceptional level of care to the citizens
- The future of having adequate volunteers available to provide coverage

Mr. Hillstrom advised that the level of quality care is essential during the entire twenty-four (24) hour period.

The County Administrator advised that County EMS staff is charged to provide coverage based on the availability of the volunteer staff members, and the need to fill shifts without sufficient notice. In closing, he clarified that Mr. Hillstrom doesn't plan to spend all allocated funding simply because it has been approved for his department, but explained that today's budgetary supplement is being requested in order to prevent the Board from having to approve additional funding as the need arises.

- Nick McDowell: Advised that the County is being asked to develop policy on the level of quality service, and how this is made to work in conjunction with the volunteer rescue squad; a commitment needs to be in place to provide the highest level of care to the citizens.
- *Chairman Jackson: Advised that the paid EMS staff is doing a fantastic job; questioned if today's supplemental request can be postponed until the next meeting session after a discussion can take place.*
- *Supervisor Weakley: Suggested the Board schedule a meeting with the older group volunteers (before July 2018) to assess 'where we're at', and exactly what the County will be charged to cover; also suggested that there be some data provided to support the requests being sought of paid EMS.*

After discussion, it was the consensus of the Board to refrain from acting on today's funding allocation request until a meeting can be held with the paid EMS staff and local volunteers (i.e. Board (2), EMS, Volunteers, County Administrator), within the next two (2) weeks.

ii. Public Safety Body Armor (FY19 - #40): The Finance Director advised that the request is to appropriate funds to the costs for five (5) sets of body armor.

Supervisor Foster moved that the Board approve supplemental appropriation #40, seconded by Supervisor Weakley.

- *Supervisor Weakley: Suggested a list of capital items be added to the documentation.*

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.

iii. Building Inspections Vehicle (FY19 - #41): The Finance Director advised that the request is to appropriate additional funds to the Building Official's budget for the cost difference on the final price of a vehicle approved by the Board in April 2019.

Supervisor Foster moved that the Board approve supplemental appropriation #4, seconded by Supervisor Weakley.

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.

The Finance Director advised that after today's supplemental appropriations, the contingency fund will have \$4,500.00 remaining.

9. Minutes

a. May 14, Meeting:

Chairman Jackson called for corrections and/or adoption of the minutes of May 14, 2019.

Supervisor Weakley moved that the Board approve the minutes #24 (May 14'2019), seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.*

10. Old Business

a. Consideration: 6-year Secondary Road Improvement Plan [(moved to Item 4b)]

b. Consideration: 6-year Secondary Road Plan Surveys [(moved to Item 4c)]

c. Consideration: IT Study Implementation: The Finance Director advised that the IT firm could take up to twelve (12) weeks to implement the contract for the hard deadline to replace desktops within County offices. Support will be needed to cover costs (to be funded with FY19 funds into FY20). The contract will call for assistance to be provided to the County for the:

Hiring of an IT person

Development of a job description

Assistance with the interview process

The software replacement concept will take over a year to complete.

The County Attorney advised that he has reviewed the proposed contract, which is fairly standard and non-negotiable.

The Finance Director also advised that each department has different needs, which the IT representatives will assist with.

Chairman Jackson: Verbalized favor of today's proposal; the County is behind.

Supervisor Weakley: Provided accolades to the Finance Director, County Attorney and County Administrator for their input and insight regarding today's proposal; questioned the date provided and whether this will need to be changed and/or whether it's retroactive.

Supervisor Foster: Suggested that the County move forward with the ideas as presented.

The County Attorney noted that the contract will retroactive, which is standard procedure. He also noted that no work has been initiated as of today. In closing, he noted no need to change the adoption date as stated, and that

Supervisor Weakley moved to approve the agreement for services presented to the County by THINc.IT, seconded by Supervisor Foster.

The Finance Director noted that she will return to the next meeting with a supplemental appropriation for review and/or consideration.

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman

d. Discussion: Request for Madison County Primary School Design Fee Funds: The County Administrator advised that the MPS school project has been a topic of discussion for a while. To date, the architect has done the preliminary design and the school is requesting additional funding (in the amount of \$299,342.00) for the final design. The current issue is that funding be included in this year's budget. The architect's contract hasn't been reviewed by the County Attorney. A scope of work has been provided with the idea that the architect's contract will only be provided once funding has been approved for the project.

Tina Cropp, School Finance Officer, was present and advised that the Superintendent can't sign the contract until the funding is in place, although the bill will probably not be in place until FY2020.

Chairman Jackson: Advised that action can be done tonight if the Board desires; a request will still need to be presented from the school system for al appropriation; questioned whether the Board could vote since the item wouldn't be initiated until FY20.

The County Attorney advised that he hasn't seen the contract to date.

Comments from the Board:

- *Chairman Jackson: Noted that Grimm & Parker Architects, Inc., needs to present a contract to the County for review by the County Attorney.*

Barry Penn Hollar, School Board member, was present and advised that representatives from Grimm & Parker Architects, have agreed (six [6] days ago) to provide the school system with a copy of the proposed contract agreement. The school board will not allow the contract agreement to be signed until it has been reviewed by their school attorney. Additional reference was made pertaining to the last CIP meeting and today's appropriation request.

The Finance Director advised that in order for the requested funds to be appropriated in FY19, the Board would have to appropriate funds from the general fund with a transfer into the school's CIP fund for the dollar amount of \$299,342. It's anticipated that if the aforementioned funds are appropriated, none of these funds will be utilized immediately and would be denoted as an 'encumbrance' at the end of the fiscal year.

- *Chairman Jackson: Reiterated that today's concerns (on the part of the Board) aren't directed at the school board, but the architectural firm; the idea of voting on today's request without having reviewed the document presents some concern; verbalized disappointment with architects and the manner in which they elect to or not to provide contract agreements to appropriate officials for review and consideration.*
- *Supervisor Weakley: Verbalized agreement that the County needs to see a contract agreement first for review and approval at the first meeting in June 2019.*

Ms. Cropp noted that if the school board can approve the contract agreement on June 10, 2019, and it's on the County's agenda for June 11, 2019, this can be relayed onto the architects.

The County Attorney noted that if the contract is received by the end of the week, he will review it, but also noted the complex language most of these types of contracts contain.

After discussion, it was the consensus of the Board to assess whether the contract agreement will be received by the end of the week

e. Consideration: Rescheduling Zoning Hearings to July 9: Carty Yowell, Commission Chair, was present and questioned if the Board of Supervisors would like to reschedule the July 3'2019 Joint Meeting until July 9, 2019 and hold the zoning hearings at that time.

Supervisor Weakley moved that the Board move the Joint Meeting from July 3'2019 until July 9'2019 at 7:00 p.m., seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.*

11. New Business

a. Discussion: Change in Accounts Payable Process: The Finance Director referred to the existing distribution process for claims to be presented at both meeting sessions with a monthly report and the time involved with disbursement of checks until after approval has been attained on the part of the Board. She suggested that the Board shift from the existing distribution process and allow all claims reports to be presented once monthly with details.

- *Supervisor Weakley: Questioned if it would be advantageous to generate a cash flow report (to show variables, cash flow, etc.) along with the other monthly financial reports.*

The Finance Director advised that payroll reports can also be generated for review by the Board on a monthly basis.

The County Administrator advised that the proposed process will involve four (4) batches of reports being received instead of two (2) batches.

After discussion, it was the consensus of the Board to try the new proposed recommendation during the upcoming month as suggested.

b. Discussion: Telephone System Replacement [Moved to Item 4a(i)]:

12. Information/Correspondence:

13. Public Comment

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comment(s):

- Clint Hyde: Provided an update on the grant proposal opportunity that was initiated during the past year; noted that the initiative has been issued a boost in grant funding, and will be open to applicants again this year; he questioned if the County would like for him to initiate the application process again this year, which must be done before September 2019.

After discussion, by consensus, the Board requested input from the Board meeting where the discussion on the grant proposal was raised in 2018, and have the County Attorney endorse the endeavor. This issue will be discussed again within the next couple of weeks.

With no further comments being brought forth, Chairman Jackson closed the public comment opportunity

14. Closed Session (if necessary)

a. Motion to Go into Closed Session: On motion of Supervisor Foster, seconded by Supervisor Hoffman, the Board convened in a closed session pursuant to:

- *Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel pertaining to actual or probable litigation,*

where such consultation or briefing in open meeting would adversely affect the negotiation or litigation posture of the County;

And:

- Virginia Code Section 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.

b. Motion to Reconvene in Open Session: On motion of Supervisor Foster, seconded by Supervisor Weakley, the Board reconvened in open session, with the following vote recorded: **Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.**

c. Motion to Certify Compliance: On motion of Supervisor Foster, seconded by Supervisor Weakley, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to:

- Virginia Code Section 2.2-3711(A)(7)
- Virginia Code Section 2.2-3711(A)(29)

And only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. **Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.**

***No action was taken as a result of the closed session:**

15. Adjourn

With no further action being required, Supervisor Weakley moved that the meeting be adjourned, seconded by Supervisor Foster.

The County Administrator referred to an email he sent regarding the personnel study. An email will be forwarded to all personnel to review the policy and provide comments in a timely manner.

Aye: Jackson, Foster, Weakley. Nay: (0). Absent: McGhee, Hoffman.

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: June 25, 2019

Copies: Board of Supervisors, County Attorney & Constitutional Officers

*Resolution #2019-9 [Six Year Secondary Road Plan]



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, May 28, 2019 at 6:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

1. Call to Order, *Pledge of Allegiance & Moment of Silence*
2. Determine Presence of a Quorum / Adopt Agenda
3. Public Comment
4. Special Appearances
 - a. Presentation: Telephone Line Study: ANA
 - a(i). Discussion: Telephone System Replacement [Formerly Item 11b]: Dir. of Finance/Asst. Co. Administrator Costello
 - b. Consideration: 6-year Secondary Road Improvement Plan Formerly Item 10a]:..... Joel DeNunzio, VDOT
 - c. Discussion: 6-year Secondary Road Plan Surveys [Formerly Item 10b]:..... Chairman Jackson
5. Constitutional Officers
6. County Departments
7. Committees or Organizations
 - a. Report on Status of Committee and Other Appointments Deputy Clerk Frye
8. Finance Director of Finance/Assistant County Administrator Costello
 - a. Consideration: Recent Claims
 - b. Consideration: Budget Supplements
 - i. EMS Personnel & Operations (FY20 - #1)
 - ii. Public Safety Body Armor (FY19 - #40)
 - iii. Building Inspections Vehicle (FY19 - #41)
9. Minutes (May 14 Meeting)..... Deputy Clerk Frye
10. Old Business
 - a. Consideration: 6-year Secondary Road Improvement Plan [Moved to Item 4b]:..... Joel DeNunzio, VDOT
 - b. Discussion: 6-year Secondary Road Plan Surveys [Moved to Item 4c]:..... Chairman Jackson
 - c. Consideration: IT Study Implementation.....Dir. Of Finance/Asst. Co. Administrator Costello
 - d. Discussion: Request for Madison County Primary School Design Fee Funds.....Chairman Jackson
 - e. Consideration: Rescheduling Zoning Hearings to July 9..... County Administrator Hobbs
11. New Business
 - a. Discussion: Change in Accounts Payable Process: Dir. Of Finance/Asst. Co. Administrator Costello
 - b. Discussion: Telephone System Replacement [Moved to Item 4a(i)] ...Dir. Of Finance/Asst. Co. Administrator Costello
12. Information/Correspondence
13. Public Comment
14. Closed Session: Virginia Code 2.2-3711(A)(7) Legal & Virginia Code 2.2-3711(A)(29) Contract Negotiations
15. Adjourn

AMENDMENTS NOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT